QUEENSBOROUGH COMMUNITY COLLEGE

THE CITY UNIVERSITY OF NEW YORK

Committee on Course & Standing

Minutes for the meeting held February 22nd, 2013

The Committee on Course and Standing met on February 22nd, 2013 at 9:30 a.m. in Registrar's Conference Room A 104.

Those in attendance were as follows:

Ms. Gina Capozzoli Chair - Counseling Centre

Dr. Rose-Marie Aikas - Social Science, Prof. Georgina Colalillo, Nursing Department,
Prof. Emily Gordon - Basic Skills, and Dr. Laura Sabani, Foreign Language.

Excused:

Dr. Steven Dahlke - Music, Prof. Christina Manzo – Business Department, Dr. Todd Holden - Physics Department, Dr. James Timbilla – Biology Department.

Administration Representatives:

Meera Chowdhry, Committee Secretary

Discussion:

The Committee met to review the student appeals for Retroactive Withdrawals.

The discussion during the meeting was mainly about the commitment and availability of the Committee Members to the Committee on Course & Standing. The CCS has a very important role to play. The decision on the appeals impacts students' future gravely, not only in their being able to return to College to complete their studies but also affects their academic standing which could be detrimental in their future.   Since the number of appeals reviewed during any one meeting could be anywhere between 75 and a 100, it is important that the Committee meets on a regular basis and the Committee members make themselves available for every meeting scheduled. Members are made aware; when they join that the Committee meetings are scheduled once a month always on a Friday.   The Committee members are urged by the Committee Chair, Ms. Capozzoli, to resolve any conflicting events, including lecture classes with CCS Meeting schedule, before signing up.

Withdrawal Type	Total Appeals	Approved	Denied	Conditional Approval	No Jurisdiction
Retro/w	73	26	45	1	1

The Committee would meet on March 22nd, 2013 to review the appeals for late/retroactive withdrawal.